

## Hotel

#### 18. Porter

Porter: May I help you with your bags?

Tourist: Yes, please. Thank you.

Porter: Would you like to follow me to

the lobby?

Tourist: Sure, thank you.

Porter: You're welcome. Mind your step,

please.

Tourist: Thank you.

Porter: You're welcome. Would you like to

see our receptionist, ma'am?





#### 19. Hotel Check-in

Tourist: Hi. I would like to check in.

Reception: Sure, may I have the name of the

reservation?

Tourist: It's \_\_\_\_\_.

Reception: Thank you. May I also have your

credit card for an incidental deposit?

The deposit will be returned to your

card after you check out.

Tourist: Here you go.

Reception: Thank you. Your room number will

be 123. Here is your room key.

Have a nice stay!





## 20. Wake Up Call Service

Tourist: I'd like to request a wake up

call\* please.

Reception: What time would you like us to give

you a call?

Tourist: 7 a.m. please.

Reception: OK, no problem. Have a good night!



<sup>\*</sup>wake up call: In some countries and regions, it is called "morning call".



#### 21. Room Service

Tourist: Could I request room service,

please?

Hotel staff: Yes, of course. What would you like?

Tourist: Could I have breakfast sent to

my room at 8 a.m.?

Hotel staff: Certainly.





## 22. Trouble

Tourist: Hi, the hot water in my room

doesn't seem to be working.

Hotel staff: Oh, I'm sorry about that. Let me

call our plumber to check on it.

Tourist: Thank you.





# 23. Calling Reception to Complain

# About the Room (1)

Reception: Reception, how can I help you?

Tourist: Hi, I have some problems in my

room. It seems the bathroom

hasn't been cleaned yet. It's

dirty, and there isn't a new bath

towel.

Reception: Oh, I'm terribly sorry. I'll send

someone from housekeeping right

away.

Tourist: Thank you. I'll be waiting.





### 24. Calling Reception to Complain

## About the Room (2)

Reception: Reception, how can I help you?

Tourist: Hi, **I have a problem in my room.** 

The toilet doesn't flush properly.

Reception: Oh, I'm very sorry. I'll send a

plumber right away.

Tourist: Would you give me another room,

please?

Reception: Let me check for you. I can give

you Room 520 on the 5th floor. I'll

send someone to take your suitcase

to the new room right now.

Tourist: Thank you.

